

Aspiration Day

Guidance for staff on the day



Setting up

- Set up 8–12 clearly numbered tables to allow smooth rotation.
- If you can, set up a visible timer or screen to track the 5–10 minute rotations.
- Ensure the students have their questions with them.
- Volunteers should be seated before the students enter the space.

Running the event

- Make sure someone greets the volunteers and welcomes them to the school. Start with 8 minutes per group, then adjust. Give everyone a 1-minute warning before they rotate.
- Decide in advance who will rotate (students or volunteers).
- Give everyone a 10-minute break halfway through.
- Make sure volunteers are always accompanied.