



YOUTH BOARD ADVISOR RECRUITMENT PACK

magicbreakfast.com

**magic
breakfast**
fuel for learning

Message from our Chair

Thank you for your interest in becoming a youth board advisor to Magic Breakfast.

On behalf of the entire team at Magic Breakfast, I would like to extend a warm welcome as you explore the opportunity to join our board. We are thrilled that you are considering becoming part of our mission and appreciate the valuable expertise and experience that young people can bring to our governance.

It's an exciting time to be joining Magic Breakfast, as we launch our new strategy for 2040, [Nourishing Futures](#). You'll see that one of our strategic goals is to **empower children and young people to define and assess the value of breakfasts**. A key part of this goal is continuing to bring the voices and views of children and young people into our board meetings and decision making. Our youth board advisors play a vital role in doing this.

One of our values is that we put children and young people at the heart of everything we do. We value the lived experience of people who have needed and benefited from free school breakfasts. We have a wide range of trustees, skills, and experiences that lets all of us learn and grow while making a meaningful difference in the lives of children and young people. We are seeking to appoint up to two more youth board advisors to join us.

We welcome applications from individuals who are:

- Young people (under 25 years of age)
- People who have lived experience of poverty
- People from a minoritised ethnic background (BAME)
- People who benefited from access to free school breakfasts in any part of the UK

As a youth board advisor, you will play a vital role in guiding the strategic direction of our organisation, ensuring that we continue to make a meaningful impact in the lives of those we serve. Your expertise, passion, and commitment will be instrumental in shaping our strategy and plans.

Joining Magic Breakfast means becoming part of a diverse and dedicated team, driven by the common goal of creating positive change in the lives of children and their communities. We value innovation, collaboration, and the power of collective action, and we are excited to welcome new perspectives that will enrich our work.

Throughout the recruitment process, we encourage you to ask questions and learn more about our work. If you'd like to have a chat with any of the team at any time, please get in touch. We will plan a tailored induction that supports you to build your knowledge and understanding and connect with our current trustees, staff, and wider stakeholders. Your insights and enthusiasm are valuable to us, and we are eager to discover how your skills align with our mission.

Thank you for considering this unique opportunity to contribute to a cause that truly matters. We look forward to getting to know you better and exploring the possibility of you joining Magic Breakfast.

Aniela Shuckburgh

Chair of the Board of Trustees

Who are we looking for?

Role's purpose

To advise the board of trustees, ensuring the voice and views of children and young people is at the heart of our governance decision-making.

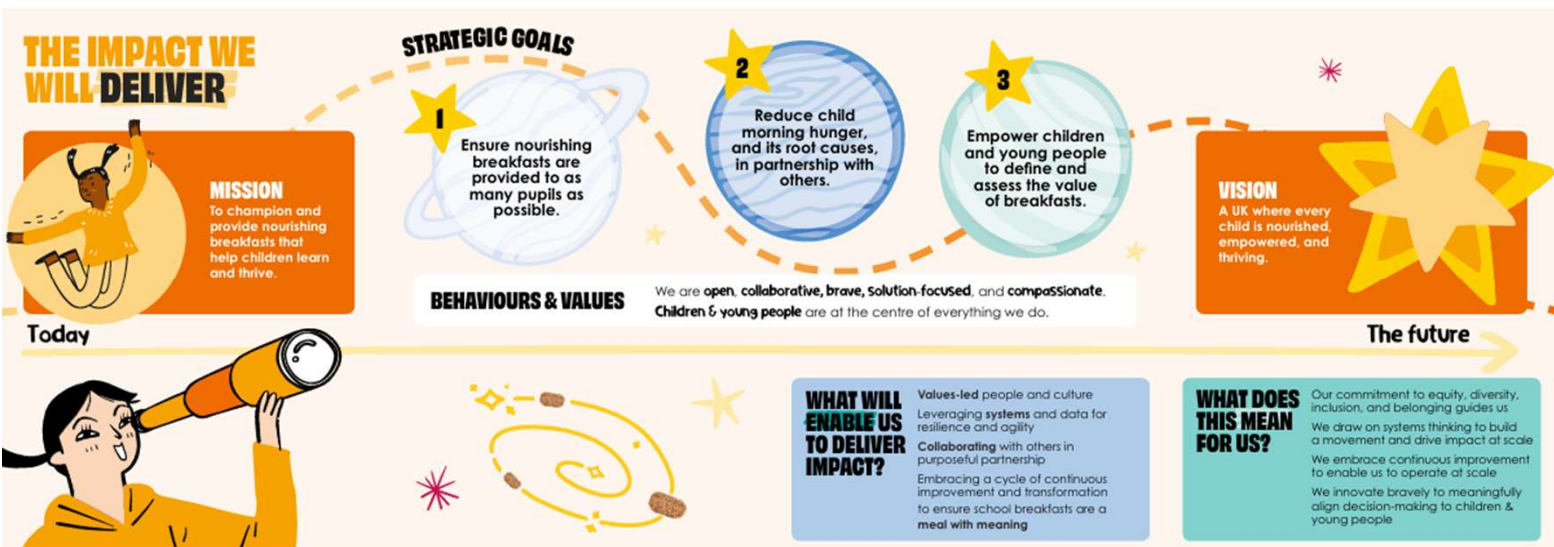
This role joins our other board advisors, who attend all board meetings and can participate in full, without the specific responsibilities of trustees.

All board members are expected to have:

- a commitment to Magic Breakfast's vision and mission
- willingness to devote the time and effort needed to fulfil the role

- integrity
- a willingness to speak their mind
- an ability to work effectively as a member of a team and to take decisions for the good of Magic Breakfast.

This role forms part of our effort to build a diverse and skilled board with relevant experience and understanding relating to Magic Breakfast. We offer support and training to enable individuals to understand the role of charities, trustees, and world of work.



Expectations of Youth board advisor

- Youth board advisors will be supported to complete an induction programme with Magic Breakfast in their first six to nine months.
- Youth board advisors are expected to attend all board meetings. Board meetings are held four times a year and no longer than three hours in duration (evenings). One meeting each year is allotted to strategic planning and takes place over a full away day.
- Papers are distributed one week in advance of meetings and should be read prior to the meeting. A meeting with a member of the board or executive team before the meeting to discuss the papers is arranged.
- Youth board advisors are welcome to join committee meetings if they are interested in learning about particular aspects of the charity.

Role description

Main tasks

With other board members:

Strategy: to provide your insight to the board in developing and reviewing Magic Breakfast's strategy.

Support: to support the chief executive and executive team in delivering the vision and mission of the organisation.

Main duties

Providing strategic leadership

- Consider the organisation as a whole and its beneficiaries
- Reflect the organisation's vision and principles, strategy and major policies
- Reflect the organisation's values
- Input your perspective and insights when the board develops and reviews policies and practices
- Attend meetings of the board members
- Play your part and help the trustees safeguard the good name and values of Magic Breakfast
- Be an active member of the board
- Maintain constructive relationships with senior managerial staff
- Take part in training and development sessions provided for the benefit of the board
- Use your skills, knowledge or experience to help the board members reach sound decisions. This may involve scrutinising board papers, leading discussions, focusing on key issues, or providing advice and guidance on new initiatives.

Our values

Children and young people are at the heart of everything we do.



Brave

We will speak up and speak out, even when it's hard.



Compassionate

We care and want to help.



Collaborative

We believe in the power of diversity and collective action.



Open

We are transparent and inclusive.



Solution-focused

We are ambitious and impact-led.



Commitment to equity, diversity and inclusion (EDI)

As set out in our EDI mission statement, Magic Breakfast is committed to equity, diversity, and inclusion (EDI). Everyone at Magic Breakfast has the responsibility to be open and to create and sustain an inclusive environment. This includes and applies to board members, staff, volunteers, partners, and suppliers. In building and leveraging a diverse and inclusive board of trustees we will ensure our staff, the partners and volunteers we work with and children and young people we serve are able to actively engage with and access the charity and its services without barrier.

Safeguarding children and young people

Magic Breakfast is committed to safeguarding and promoting the welfare of children and young people and expects all board members to share this commitment. All board members and staff are required to undertake a standard criminal record (DBS/PVG) check.

Terms of appointment

This role is unpaid but we recognise the barriers that costs may introduce. Board members can claim travel, accommodation, childcare, Wi-Fi, mobile phone, and other costs incurred by them in attending Board meetings, committee meetings, or any meeting in connection with Magic Breakfast's work.

Time commitment

Youth board advisors are expected to attend each quarterly Board meeting. Ad hoc meetings are called to discuss pressing topics, but on average trustees spend no more than 6-8 hours per month on preparation, formal and ad hoc meetings. Whilst attendance at Board meetings in person would be preferred, other meetings can be attended virtually via Zoom/Teams. Reasonable expenses relating to travel on Magic Breakfast business will be reimbursed.

Key dates for this appointment

Deadline to apply: 9pm, 26 November

Shortlisting: 28 November

1st interview (online) 2nd and 3rd of December

2nd interview (online or in-person) 9th, 10th or 11th of December

Please let us know if any of these timings pose a challenge for you.

How to apply

Send a CV and cover note that answers these questions:

- Why I want to be a board advisor at Magic Breakfast
- What I think I can bring to the board at Magic Breakfast
- What I'd like to gain from being on the board at Magic Breakfast

If you have any questions or would like to have an informal conversation, please email our CEO, info@magicbreakfast.com

Applications should be sent to
info@magicbreakfast.com